

Attendees

Holly Janine Spencer -Chair (HS)
Rachel Doherty – Treasurer (RD)
Ricky Leigh – Berewood Head Teacher (RL)
Sarah Turnbull – Secretary (ST)
Charlotte Corp (CC)
Mike Anthony (MA)
Israa Hassan (IH)
Anca Burian (AB)

Apologies

Tammi Ashley
Nick Knowlton

Actions from Previous Meeting

Contractor Quotes – RL advised this is still ongoing and advised that he will ask Mr Prince to arrange a site visit so that a figure can be agreed for fundraising. **Action RL**

Colour Run – this could take place once things return to normal

Agenda Items

Treasurer Report – RD provided a breakdown of the account to date. As of today– £7500 is currently held in total in the main and reserve account. This however includes the Panto ticket money which is due to be paid soon. Three hundred tickets have now been sold, which is the most ever sold. £670.05 was received from Redrow in relation to the Leavers Hoodies, RL asked if this has been shown as an income, RD confirmed that it had. RD also advised that around 50% of the Christmas shopping had been done already.

Halloween- HS advised that the PTA would like to do a spooky trail, hiding some spooky items for the children to find, like the Easter Trail but using the Berewood Trail area instead of peoples houses. RL asked if items would be left out, HS said yes but that all items would be collected at the end of the day, RD stated that the pumpkins could be left for the wildlife. RL asked that an email be sent to Jennifer Upstell/Grainger's as they are the landowners and ask them if this would be ok. ST took an action to do this. **Action ST.** Discussions continued regarding other events, and it was agreed these would be 50p each or three events for £1.

Cauliflower Cards – RD advised that the designs are now all done and with the parents. These need to be back by 22nd Oct as collection is from RD on 27th Oct. Delivery should then take place early Dec. RL took an action for an email to be sent out by the office team to advise of these dates. **Action RL**

Christmas Shopping – HS advised that shopping and wrapping has started with 50% already purchased. It was agreed that as last year it will be £1.20 per gift and a maximum of five gifts can be purchased. Discussions took place regarding how the shopping event will take place this year and it was agreed that hopefully this will be back in the hall. Helpers will be needed but to stop the movement around the school the committee members could collect the children and bring them

into the shop. RD advised that there has been no contact from Leaders yet so bags may be needed. CC asked if children could be in their own bag? It was agreed to ask in the Bulletin if there was anyone who would like to donate the bags. **Action ST**

Santa/Christmas Lunch- HS asked RL if he would like the biodegradable crackers again, RL confirmed he would, RL will confirm the date of the lunch as soon as he has it. RD stated that the Santa suit may be in the cupboard and asked if Santa can come into school this year? RL advised that if all stays as is this could happen. It was agreed that a desperately seeking Santa advert would be put in the bulletin. **Action ST**

Pantomime- HS said that RD had done amazing job organising this and that additional tickets had been requested. Collection days were discussed, so that the tickets could be collected personally with then only a few being passed to the office team.

Supporting Local Business – ST explained what was meant by this agenda point as it had caused some confusion. A local business had contacted ST offering to donate £5 for every order made by parent/carer of the school if we could help promote the business, which was a very generous offer. ST asked if this were possible as currently no advertising takes place or if we could charge for advertising on our Facebook page so that we were helping local businesses but also raising money for the PTA/school. HS stated she was against advertising on Facebook but would like to do a raffle. Discussion then took place regarding a Rainbow Raffle, where children have a non-uniform day and bring in an item of food/drink of a certain colour as a donation to the hampers which will then be raffled off in December. Each class would then have a hamper of their own to raffle. Due to other commitments, it was agreed that the non-uniform day would Nov 12th, with raffle tickets going on sale from Nov 26th and the draw taking place on Dec 3rd (since changed to Dec 8th).

Film Night – RD said these had not taken place for over a year now and RL agreed that this could now be looked at again, he also said he would prefer these to a disco. HS advised she would prefer a disco, but RL stated this would be more difficult. Discussions took place regarding the number of helpers needed each night and potential dates. ST suggested waiting until the New Year as there were a lot of other things happening before Christmas, RL agreed this would be better. MA thought Film Nights sounded a good idea and maybe they could happen before and after Christmas. HS asked again about a Christmas Disco, RL would prefer this in the Summer, but Easter was agreed. It was agreed a decision would be made by the end of this week on whether the calendar allowed for Film Nights to take place before Christmas or not. **Action HS/RL**

AOB

HS – advised that she had been approached to ask why the breakfast club was so expensive, but breakfast was not provided. RL asked if HS had directed this person to Activate. RL advised that he has made an approach to them to see if a breakfast could be provided.

ST- advised that help is still needed with the Facebook page and that in a previous conversation Mike had said that he could help. HS stated that there are a few positions available on the committee and Mike agreed to take the Vice Chair role. HS nominated him and RD, CC and SL seconded this nomination.

RD – no

RL – asked if the timings of the meetings are correct as attendance is still low. He suggested going back to live meetings with ventilation, RD expressed concerns at this as she is seeing so many Covid cases now. It was agreed to wait until next year to return to live. HS took an action to set up a Facebook poll to see what times people would like. **Action HS**

MA – no

CC – no

HS – advised she will add MS to all PTA pages etc

Next Meeting planned for Monday 15th November – time to be decided by the poll

Actions Table

Date	Summary	Person Responsible	Closed/Ongoing
21 st April	RL to arrange for three contractor quotes for the outside stage area	RL	RL to arrange an on-site meeting to agree the requirements
	ST to email Grainger's re Halloween Event	ST	
	RL to asked Office Team to email re Cauliflower Cards	RL	
	ST to ask if anyone can supply bags in Bulletin	ST	
	ST to advertise for a Santa in the Bulletin	ST	
	HS and RL to decide whether there are enough dates available for pre-Christmas Film Nights	HS/RL	
	HS to set up Facebook poll to determine next meeting time	HS	

Meeting closed 8.30