



Kentidge Way, Waterlooville,
Hampshire, PO7 3BE
Headteacher: Mr Ricky Leigh, BSc. (Hons), NPQH

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4th September 2020

Dear Parents and Carers,

Arrangements from September 2020 – version 2

Firstly apologies for the length of this letter, but please do read it through to the end, it contains a lot of important information about September 2020.

As you're likely aware, the government has announced that schools should fully reopen from the start of the upcoming autumn term. This means we're planning to open to all of our pupils in September. We're looking forward to welcoming back children from Years 1 to 6 on 7th September 2020 and we're working hard to make the school a safe, enjoyable environment. You'll remember from our letters confirming new classes that children will return in September to their current class and current teacher for the first week of term.

Attendance

Attendance will be mandatory in September, as the government expects all pupils to attend school. The usual rules will apply, meaning we'll be recording attendance and following up on any absences. **Please therefore make sure that we have your up to date contact email address and telephone numbers so that we can get in touch with you.** If you have any concerns about this please do get in touch.

Wednesday afternoons

Further to the CEO's letter to you of 8th July she has received new advice from the DfE and from Public Health England and we have been able to put in place further measures to ensure that the school is COVID secure and that children are able to remain in their protective class 'bubbles' for the majority of their time in the school. I am delighted to tell you that we are therefore able to provide in-school activity for all children on a Wednesday afternoon from September, as long as the information from the government does not change between now and then.

Safety measures

When your children come into school, you should know that we'll be following the protective measures based on the Government's guidance published in July.

Groupings

Children will be taught by the same adult/s in class groups (or 'bubbles') generally of no more than 30. Children will remain in these groups for the full day, including lunchtimes. At times, in some year groups, work does need to be done across the year group (for example for phonics or intervention support groups) and this is permitted in a limited manner and will be fully risk assessed.

Precautions

- If a child or staff member displays symptoms, we will follow the procedures set out by the government including requiring a Covid test to be taken and for families and staff to inform us of the results. More information on this will be shared with you in September. Children and staff obviously must stay off school until the test result is known.
- Children will be instructed by their teachers to wash their hands regularly throughout the day, before eating and each time they enter the building, and this will be monitored by staff.
- Children will be issued with a pack of equipment for their sole use. Pencil cases may be brought in once pupils reach key stage 2 (years 3 to 6) and are optional as general items such as pencils, colouring pencils, sharpeners and felt tips are of course provided by school for use by all our pupils. Please ensure that pencil cases do not contain hugely expensive items.

continued

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- Packed lunch boxes and water bottles can be brought in and will be stored in classrooms.

Uniform

- Children will need to start wearing school uniform from the date they return including school shoes.
- Please provide a named sunhat and named sun cream for personal use.
- **To keep items from home to a minimum, children should wear their PE kit with trainers (PE kit with school shoes in Year R) on days when they have PE. The specific days for PE for each class will be shared with you in a letter following the return to school in September 2020.**

Lunches

• There will be no hot lunch option at this time, so a packed lunch service will be provided for at least the first half term. We hope to bring back the hot lunch service after the October half term break. To allow the kitchen to gradually increase capacity for the time being school packed lunches will only be available for all pupils in Year R, 1 and 2 (these are the Universal Infant Free School Meals) and for any children in receipt of benefits-related free school meals.

Moving around school

- No whole school gatherings will take place.
- A 'keep left' system has been established in the communal areas of the school with the aim of promoting social distancing.

Contacting School

The school office will continue to be closed to 'walk in' enquiries – any contact will need to be via the phone number or email at the top of this letter. If you do need to come into school this can only be by prior appointment. Please wait in the outer lobby and use the intercom.

Arriving at and departing school

All children from Y1 to Y6 will start back in a carefully planned staggered arrival and departure and we have planned this to look as follows:

Year Group	Class	Entry Gate	Exit gate	arrival	pick-up
Reception	Badgers	Loading bay	Forest school	08:45 a.m.	3:00 p.m.
Reception	Rabbits	Loading bay	Forest school	08:50 a.m.	3:05 p.m.
Year 1	Maple	Loading bay	Forest school	08:50 a.m.	3:05 p.m.
Year 1	Willow	Loading bay	Forest school	08:45 a.m.	3.05 p.m.
Year 2	Birch	Loading bay	Forest school	08.55 a.m.	3:10 p.m.
Year 2	Oak	Loading bay	Forest school	09:00 a.m.	3:15 p.m.
Year 3	Warrior	Front gate	Forest school	08.55 a.m.	3:10 p.m.
Year 3	Victory	Front gate	Forest school	09:00 a.m.	3:15 p.m.
Year 4	Endeavour	Front gate	Field gate	08.55 a.m.	3:10 p.m.
Year 4	Invincible	Front gate	Field gate	09:00 a.m.	3:15 p.m.
Year 5	Apollo	Front gate	Field gate	08.55 a.m.	3:10 p.m.
Year 5	Orion	Front gate	Field gate	09:00 a.m.	3:15 p.m.
Year 6	Tim Peake	Front gate	Field gate	08:45 a.m.	3:00 p.m.
Year 6	Mae Jemison	Front gate	Field gate	08:50 a.m.	3:05 p.m.

The times have been carefully planned so that teaching time is not reduced. Lunch break has been shortened but is still a full 45 minutes and the afternoon play has been suspended for the time being. Whilst all children are returning we know that it is some time before it will be 'business as usual' at school and hope you appreciate the reasons for us



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making these difficult choices around the timings of the school day. As much as possible we have tried to keep close to the times we have had.

Before and After School Clubs

Breakfast club (chargeable) will operate from the Hall once again and is provided by Active8. This service will run from 7:45 to 8:45 a.m.

Growing Places know of the times above for the end of the day and will operate a shuttle bus service to their site at Mill Hill as previously communicated.

If you have any questions or concerns about the points we've set out above, please get in touch with me through the school office, we always want to try and help if we can.

We're extremely grateful for all the support we've received so far from our school community. We'll continue to keep in touch if there are any updates to our plans or if we need to make changes due to new or updated government advice.

Best wishes always,

Mr Ricky Leigh
Headteacher