



Kentidge Way, Waterlooville,
Hampshire, PO7 3BE
Headteacher: Mr Ricky Leigh, BSc. (Hons), NPQH

T 02392 244010
E office@berewoodprimary.co.uk
W www.berewoodprimary.co.uk

Friday, 3rd April 2020

Dear Parents and Carers,

Payments to school

We've received some queries from parents and carers asking about the status of a number of trips and events and also, what they should do regarding events they have only made part payments for. We're writing to hopefully provide some clarification on these matters.

Firstly, it's important to know that any money paid in person or via SCOPay up to March 20th when school closed is safe and has been allocated to your child's account.

Part payments for events

Many of you have stopped making further payments to school and at present, until school re-opens, that is the right thing to have done. **Parents and carers should not make any further payments at this stage.**

Year 5/6 residential to Marchant's Hill, Hindhead, Surrey

As social distancing measures remain in place, Marchant's Hill is currently closed. Marchant's Hill have started contacting those schools who have trips and residentials booked in order of the date of travel. Events taking place in June, like Berewood's, will be dealt with in due course.

As soon as we have heard from PGL we will let you know and arrange to discuss the possible options with you which may include re-scheduling the event to next academic year or transferring any monies paid to a younger sibling's account or refunds as necessary.

Please do let us know if, in the meantime, you have any queries not answered by this letter.

Yours faithfully,

Ricky Leigh
Headteacher

Ian Fodgen
Business Manager

Proud to be part of the **UNIVERSITY OF CHICHESTER** ACADEMY TRUST