

Berewood Primary School

Application for a school place in-year

Please read the accompanying guidance notes before completing this form.

The pupil's parent/guardian should complete the form in BLOCK CAPITALS, using black ink, and then sign the declaration overleaf.

NB: If your child has a 'Statement of Educational Needs' please contact the SEN team at Hampshire County Council to request a change of school placement, please do not complete this application form.

Please indicate when the school place at Berewood Primary School is required: _____

Child's last name: _____ Forenames: _____

Any previous surname: _____ Male Female

Date of birth: ____/____/____ Current year group: _____

Child's permanent address: _____

Postcode: _____

Current / previous school: _____ Leaving date: _____

Catchment school: _____

Is the child in the care of the local authority? YES/NO

Is either parent a member of the UK Armed Forces? YES/NO

Please tick this box if you are making an application for more than one child.

Note: you must complete a separate application form for each child.

Other child's name and date of birth

Please name any brother or sister currently on roll at the school or for whom an offer of a place has been accepted.

Full name of brother/sister: _____

Date of birth: ____/____/____ Current year group: _____

Other information

1. **Medical, physical or psychological evidence (please read Guidance Notes).** Please tick the box if you have attached medical evidence.

2. **Previously Looked After Children (please read Guidance Notes).** Please tick the box if the child you are applying for has previously been in the care of a Local Authority.

Continue overleaf

Please give your reasons for changing your child's school:

Full name of adult completing form:

_____ Mr/Mrs/Ms/Miss

Telephone numbers: home: _____

other (daytime): _____ mobile: _____

Email address: _____

What is your relationship to the child named in this application?
(Please tick relevant box).

Parent Legal guardian Step parent Foster parent

Other relative / family friend / carer (please state) _____

Declaration

I certify that the information I have given on this form is correct to the best of my knowledge. (If you give false information the offer of a school place may be withdrawn)

Signature of parent/guardian _____ Date: _____

The information you give will be processed electronically and stored on computer for administrative purposes in accordance with the Data Protection Act 1998.

Please return this form to:

Sue Patrick, Berewood Primary School, Kentidge Way, Waterlooville, Hants, PO7 3BE

Alternatively you may send it to:

County Admissions Team, Children's Services Department, The Castle, Winchester, SO23 8UG.

For general enquiries: Tel: 0845 603 5623 email: admissions.team@hants.gov.uk

Office use only

School Use Only

Received by school
(date stamp)

Proof of address seen Y/N

Catchment checked Y/N

Sibling checked Y/N

Faith evidence checked Y/N

Medical evidence assessed Y/N

Current school contacted Y/N

Year group _____ Immed/Sept

No. of places available _____

Offer

Date offer sent _____

Proposed start date _____

Refusal

Date refusal letter sent

Waiting list

Refused applicants will automatically be added to the waiting list

Criterion and distance on waiting list:

Looked after
Medical
Catchment sibling
Catchment faith
Catchment
Out-catchment sibling
Out-catchment faith
Out-catchment other

Distance: _____